

# Lehigh University 2024 – 2025 Holiday Schedule University Police & Powerhouse Personnel

1	July 4, 2024	Thursday	Independence Day Holiday
2	September 2, 2024	Monday	Labor Day
3	November 28, 2024	Thursday	Thanksgiving Day
4	November 29, 2024	Friday	Day After Thanksgiving
5	December 24, 2024	Tuesday	Extra Day Before Christmas
6	December 25, 2024	Wednesday	Christmas Day
7	December 31, 2024	Tuesday	New Year's Eve
8	January 1, 2025	Wednesday	New Year's Day
9	May 26, 2025	Monday	Memorial Day
10	Floating Holiday		
11	Floating Holiday		
12	Floating Holiday		

This schedule is for fiscal year 2024-25 only and is subject to change in future years. The 2024-25 holiday schedule continues to provide 12 paid holidays for staff members. In some cases, floating holidays are scheduled by a supervisor to coincide with dates that staffing is not required in the department. In all other cases, the floating holidays may be taken at a time that is mutually agreeable to the supervisor and staff member.

Floating holidays and vacation time continue to be available to provide paid time off for observation of religious or other special days. A minimum of one week's written notice should be provided when requesting time off for religious or other special days.

It is possible that all individuals in a specific office or department may wish to schedule time off to allow them to observe a religious holiday, such as Good Friday or Yom Kippur. In those cases, the department may need to make alternative staffing arrangements for that date, or, if approved by the responsible Vice President, close on that date. Departments that will be closed on a religious holiday should notify campus via the Lehigh Daily News and Staff News Digest.

Those employees required to work on specified university holidays will receive compensatory time off or overtime pay as per university policy [409- Holiday Pay for University Police and Powerhouse Personnel.](#)

If you have any questions concerning this schedule, please contact Human Resources at extension 83900.