## Dialogue and Exploration

Open opportunities in learning for all staff developing and engaging in their career path

- Career Coaching for Managers
- Crucial Conversations
- Inclusion Insights
- Career Power Lunches:
  - Values
  - Perspective
  - Possibilities
  - Developing a Plan
  - Resume
  - Interviewing
  - Networking
  - Linked In

## Administrative Professional Excellence

For support professionals and independent contributors launching their careers at Lehigh

- Achieving Personal Effectiveness
- Basic Budgeting and Accounting for Business
- Better Business Writing
- Effective Interactions
- Exceptional Customer Service
- Inclusion Insights
- Introduction to Project Management
- Problem Solving Techniques
- Stress Management (under development)

## Foundations of Management

For all managers new to Lehigh or to their supervisory position

- Leading Across Generations
- Inclusion Insights
- Crucial Conversations
- Learning the Institution (elective)
- Crash Course for Managers Series:
  - Navigating Employment Law
  - Leading at Lehigh
  - Salary Administration 101
  - Coaching for Performance
  - Resourcefulness in Conflict
  - Equitable Workplace
  - Rewards, Recognition, and Wellness
  - Conducting an Effective Search
  - Onboarding the Best

## Essential Management

For managers committed to developing deeper insights and expertise

- Level up nomination/approval required
- Inclusion Insights
- Crucial Accountability (Crucial Conversations is a prerequisite to this course)
- Journey to High Performance program:
  - The Case for High Performance
  - Practices of Successful Leaders (this topic spans three days)
  - Discovering the Leader in You
  - Engagement: Linking Communication to Leading
  - Performance Management: Linking Communication to Managing
  - Follow Up Session

## Leadership Academy

For Lehigh’s accomplished leaders who have completed Essential Management or comparable development course

- Level up nomination/approval required

## Pragmatic Leadership at Lehigh

For university leaders of high potential as change agents in Lehigh’s progress to organizational goals

- Participants identified by senior leadership
  - Bacharach Leadership Group (BLG)

Register for courses at go.lehigh.edu/ceal